



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, March 11, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, March 11, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Ed Waggoner
Member Patty Burns
Member Joshua Daniel
Member Walt Rocker III
Member Eugene Smith

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Waggoner called the meeting to order at approximately 9:02 a.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes - February 11, 2019 Regular Meeting

Motion to approve February 11, 2019 Regular Meeting & Executive Session minutes.

Motion made by Member Rocker, Seconded by Member Daniel.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

3. Approval of Minutes - February 11, 2019 Executive Session

Approved in item #2.

4. Approval of Minutes - February 25, 2019 Called Meeting
Motion to approve February 25, 2019 Called Meeting & Executive Session minutes.
Motion made by Member Smith, Seconded by Member Rocker.
Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

5. Approval of Minutes - February 25, 2019 Executive Session
Approved in item #4.

Financials

6. Approval of Financials - February 2019
Motion to approve February 2019 Financials.
Motion made by Member Burns, Seconded by Member Smith.
Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker
(Copy of financials made a part of the minutes.)

Reports

7. Economic Development Director Report - March 2019
EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 13 projects added
- Projects by Industry - 9 commercial/retail, 3 manufacturing, 1 energy
- Project source – 1 direct, 5 existing industry, 7 local referrals
- Business & Industry contacts - 31 MTD, 52 YTD
- Social media - 355 likes on Facebook, 45 followers on LinkedIn, 174 followers on Instagram, 27 followers on Twitter
- Company located – Paxis Group
- Company located – Papa Johns Pizza
- Company updates
 - SIP – Pre-construction meeting 3/8/19
 - Interfor – Project may increase to \$90-100 million due to cost of steel
 - UFP – 90 FTE and starting a \$600,000 new equipment project in the spring
 - Bluestem – Completed their \$1.2 million facility upgrade project
 - Aalto Scientific – Completed \$700,000 facility upgrade project
 - PCHS – CTAE/CCA Advisory Council meeting 3/6/19
 - Legacy – 4th quarter 2018: Eatonton was more profitable than the 2 Texas facilities
 - Cosmo – Currently have 21 FTE and will be up to 32 FTE by late May
- Events attended and upcoming events
- Georgia Housing Conversation – March 15, 2019 at The Georgia Aquarium

Regular Business

8. Sign revised PDA By-Laws

This was the second reading of the By-Laws.

Motion to authorize Treasurer Burns to sign the revised By-Laws.

Motion made by Member Rocker, Seconded by Member Daniel.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

(Copy of By-Laws made a part of the minutes.)

9. Discuss EPWSA charge for info gathering

Chairman Waggoner advised that a letter had been sent to EPWSA requesting information on sewer and water capacities, future upgrades, peak flows, timelines, fees, and maps of existing lines. EPWSA responded that they could get the information in 1-2 business days at an estimated cost of \$470-500.

Motion made to authorize the expense for information from EPWSA.

Motion made by Member Rocker, Seconded by Member Burns.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

(Copy of letter made a part of the minutes.)

Other Business

10. Other Business

None

Next Meeting Items

11. Next Meeting Items

None

Executive Session

12. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for real estate purposes.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

Meeting closed at approximately 9:34 a.m.

13. Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and sign the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 9:54 a.m.

14. Action, if any, resulting from the Executive Session
No action was taken.

Closing

15. Adjournment

Motion to adjourn the meeting.

Motion made by Member Smith, Seconded by Member Daniel.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

Meeting adjourned at approximately 9:55 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Ed Waggoner
Chairman